**SUPPLY CONTRACT NOTICE**

**Contract title: Supply of Cloud GIS Based Information System**

**Location – Keshan, Edirne, Turkey**

1. **Publication reference**

063 SUP – KTSO- 05

1. **Procedure**

Local Open Tender

1. **Programme title**

Interreg-IPA CBC Bulgaria-Turkey Programme approved by European Commission on 22.07.2015 by Decision C(2015) 5280, amended with Decision C(2016) 2852 from 4.5.2016 and Decision C(2016) 8642 from 13.12.2016, with programme reference number CCI 2014TC16I5CB005; Second Call 2014TC16I5CB005 – 2018 – 2.

1. **Financing**

Project Title: **“Cross- Thrace Connection”,** with **Ref. CB005.2.21.063**, budget line LP – 5.2 Supply funded in frame of the Second call for proposals 2014TC16I5CB005 – 2018 – 2 of Interreg-IPA CBC Bulgaria-Turkey Programme.

1. **Contracting authority**

**Keshan Chamber of Commerce and Industry**

Yukarı Zaferiye Mahallesi, Paşayiğit Cad. No:58

22900 Kesan/ Edirne/ Turkey

**CONTRACT SPECIFICATIONS**

1. **Description of the contract**

The Information System, the geoportal and the different e-services provide the necessary information for generating interest among tourists and contribute for increased popularity of the cultural and tourist monuments in the cross-border region.

The project aims is to create an information system that will significantly increase the tourist activity and the overall exchange of people which will lead to the improvement of the quality of life in the areas of Edirne and Haskovo. Project activities will provide opportunities for new joint efforts in preservation and promotion of cultural heritage in the two regions.

For the achievement of these expected results the Project Lead Partner – Keshan Chamber ofCommerce and Industry is starting Local Open Tender procedure for supply of **Supply of Cloud GIS Based Information System**

1. **Number and titles of lots**

**LOT 01: Supply of Cloud GIS Based Information System**

**LOT 02: Delivery of Equipment and Software**

**TERMS OF PARTICIPATION**

1. **Eligibility and rules of origin**

Participation is open to all legal persons (participating either individually or in a grouping – consortium – of tenderers) which are established in a Member State of the European Union or in a country or territory of the regions covered and/or authorised by the specific instruments applicable to the programme under which the contract is financed (see item 22 below). All goods supplied under this contract must originate in one or more of these countries. Participation is also open to international organisations. Participation of natural persons is directly governed by the specific instruments applicable to the programme under which the contract is financed.

Pleasebe aware that after the United Kingdom's withdrawal from the EU, the rules of access to EU procurement procedures of economic operators established in third countries will apply to candidates or tenderers from the United Kingdom.

**For Lot 1: All goods purchased must originate in a Member State of the European Union or a country covered by the Instrument for Pre-Accession Assistance (IPA II) programme.**

**For Lot 2: All supplies under this contract may originate from any country.**

1. **Grounds for exclusion**

Tenderers must submit a signed declaration, included in the tender form for a supply contract, to the effect that they are not in any of the situations listed in Section 2.6.10.1. of the practical guide.

Tenderers included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

1. **Number of tenders**

The candidates may submit an application for one lot only, several lots or all of the lots, but only one application may be submitted per lot. Tenders for parts of a lot will not be considered. Tenderers may not submit a tender for a variant solution in addition to their tender for the supplies required in the tender dossier.

Contracts will be awarded lot by lot and each lot will form a separate contract. Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot.

1. **Tender guarantee**

Tenderers must provide a tender guarantee of:

**LOT 1: 3.000,00 EUR**

**LOT 2: 600,00 EUR**

when submitting their tender. This guarantee will be released to unsuccessful tenderers once the tender procedure has been completed and to the successful tenderer[s] upon signature of the contract by all parties. This guarantee will be called upon if the tenderer does not fulfil all obligations stated in its tender.

1. **Performance guarantee**

The successful tenderer will be asked to provide a performance guarantee of 6% of the amount of the contract at the signing of the contract. This guarantee must be provided together with the return of the countersigned contract no later than 30 days after the tenderer receives the contract signed by the contracting authority. If the selected tenderer fails to provide such a guarantee within this period, the contract will be void and a new contract may be drawn up and sent to the tenderer which has submitted the next cheapest compliant tender.

1. **Information meeting and/or site visit**

No information meeting is planned.

1. **Tender validity**

Tenders must remain valid for a period of 90 days after the deadline for submission of tenders. In exceptional circumstances, the contracting authority may, before the validity period expires, request that tenderers extend the validity of tenders for a specific period (see para 8.2 of the instructions to tenderers).

1. **Period of implementation of tasks**

The implementation period of the tasks for **LOT 1** is until 10.02.2022 and for **LOT 2** is 3 months /90 days/ from the signing of the contract.

**SELECTION AND AWARD CRITERIA**

1. **Selection criteria**

The following selection criteria will be applied to tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole unless specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors:

1) Economic and financial capacity of tenderer(based on i.a. item 3 of the tender form for a supply contract). In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three financial years for which accounts have been closed.

#### The selection criteria for tenderers to Lot 1 are as follows:

**Financial criteria for legal persons**

* the average annual turnover of the tenderer must exceed the budget of the current contract.

#### Current ratio (current assets/current liabilities) in the last year for which accounts have been closed must be at least 1. In case of a consortium, this criterion must be fulfilled by each member.

**Financial criteria for natural persons:**

* the average annual turnover of the tenderer must exceed the budget of the current contract.
* the financial situation of the tenderer should not be in deficit, taken into account debts, at the beginning and end of year.

#### The selection criteria for tenderers to Lot 2 are as follows:

**Financial criteria for legal persons**

* the average annual turnover of the tenderer must exceed the budget of the current contract.

#### Current ratio (current assets/current liabilities) in the last year for which accounts have been closed must be at least 1. In case of a consortium, this criterion must be fulfilled by each member.

**Financial criteria for natural persons:**

* the average annual turnover of the tenderer must exceed the budget of the current contract.
* the financial situation of the tenderer should not be in deficit, taken into account debts, at the beginning and end of year.

2) Professional capacity of tenderer (based on i.a. items 4 and 5 of the tender form for a supply contract). The reference period which will be taken into account will be the last three years preceding the submission deadline.

**The professional criteria for legal and natural person for Lot 1 are as follow:**

**Professional criterion for legal persons:**

* at least one expert currently work for the tenderer in fields related to this contract;

**Professional criterion for natural persons:**

* is currently working/has worked during the past 3 years as manager/team-leader in fields related to this contract.

**The professional criteria for legal and natural person for Lot 2 are as follow:**

**Professional criterion for legal persons:**

* at least one expert currently work for the tenderer in fields related to this contract;

**Professional criterion for natural persons:**

* is currently working/has worked during the past 3 years as manager/team-leader in fields related to this contract.

3) Technical capacity of tenderer *(*based on i.a. items 5 and 6 of the tender form for a supply contract). The reference period which will be taken into account will be the last **three years** preceding the submission deadline.

**The selection criteria for tenderers to Lot 1 are as follows:**

* the tenderer has delivered supplies under at least one contract with a budget of at least the budget of this contract in recycle systems or other equivalent field which was implemented during the following period: the past 3 (three) years before the submission deadline.

This means that the contract the tenderer refers to could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided (statement or certificate from the entity which awarded the contract, final acceptance). In case of projects still on-going only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value.

**The selection criteria for tenderers to Lot 2 are as follows:**

* the tenderer has delivered supplies under at least one contract with a budget of at least the budget of this contract in recycle systems or other equivalent field which was implemented during the following period: the past 3 (three) years before the submission deadline.

This means that the contract the tenderer refers to could have been started or completed at any time during the indicated period but it does not necessarily have to be started and completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In the first case the project will be considered in its whole if proper evidence of performance is provided (statement or certificate from the entity which awarded the contract, final acceptance). In case of projects still on-going only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value.

Capacity-providing entities

An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. If the tenderer relies on other entities it must prove to the contracting authority that it will have at its disposal the resources necessary for performance of the contract by producing a commitment on the part of those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality, as the economic operator relying on them and must comply with the selection criteria for which the economic operator relies on them. Furthermore, the data for this third entity for the relevant selection criterion should be included in the tender in a separate document. Proof of the capacity will also have to be provided when requested by the contracting authority.

With regard to technical and professional criteria, a tenderer may only rely on the capacities of other entities where the latter will perform the tasks for which these capacities are required.

With regard to economic and financial criteria, the entities upon whose capacity the tenderer relies, become jointly and severally liable for the performance of the contract.

1. **Award criteria**

Price (or, if appropriate after prior approval, the best price-quality ratio which is a combination of quality and price)

**TENDERING**

1. **How to obtain the tender dossier**

The tender dossier is available from the following Internet address: <http://www.ipacbc-bgtr.eu/public-tenders> and <https://www.kesantso.org.tr/>.

The tender dossier is also available from the contracting authority. Tenders must be submitted using the standard tender form for a supply contract included in the tender dossier, whose format and instructions must be strictly observed.

Tenderers with questions regarding this tender should send them in writing to

E-mail: kesantso@tobb.org.tr

**Keshan Chamber of Commerce and Industry**

Yukari Zaferiye Mah., Pasayigit Cad. No 58, 22900

Keşan, Edirne, TURKEY

Contact person: Mr. Tahir DEMİREL

(mentioning the publication reference shown in item 1) at the latest 21 days before the deadline for submission of tenders given in item 19. The contracting authority must reply to all tenderers' questions at the latest 11 days before the deadline for submission of tenders. Eventual clarifications or minor changes to the tender dossier shall be published at the latest 11 days before the submission deadline on the website of the program at <http://www.ipacbc-bgtr.eu/public-tenders> and <https://www.kesantso.org.tr/>.

1. **Deadline for submission of tenders**

The tenderer's attention is drawn to the fact that there are two different systems for sending tenders: one is by post or private mail service, the other is by hand delivery.

In the first case, the tender must be sent before the date and time limit for submission, as evidenced by the postmark or deposit slip[[1]](#footnote-1), but in the second case it is the acknowledgment of receipt given at the time of the delivery of the tender which will serve as proof.

**Time and date for the tenders is 18 September 2020, 17:30 h local time.**

Any tender submitted to the contracting authority after this deadline will not be considered.

**The contracting authority may, for reasons of administrative efficiency, reject any tender submitted on time to the postal service but received, for any reason beyond the contracting authority's control, after the effective date of approval of the evaluation report, if accepting tenders that were submitted on time but arrived late would considerably delay the evaluation procedure or jeopardise decisions already taken and notified.**

**How tenders may be submitted**

Tenders must be submitted in English exclusively to the contracting authority in a sealed envelope:

1. EITHER by post or by courier service, in which case the evidence shall be constituted by the postmark or the date of the deposit slip, to :

**Keshan Chamber of Commerce and Industry**

Yukari Zaferiye Mah., Pasayigit Cad. No 58, 22900

Keşan, Edirne, TURKEY

kesantso@tobb.org.tr

Contact person: Mr. Tahir DEMİREL

1. OR **hand delivere**d by the participant in person or by an agent **directly** to the premises of the contracting authority in return for a **signed and dated receipt**, in which case the evidence shall be constituted by this acknowledgement of receipt, to:

**Keshan Chamber of Commerce and Industry**

Yukari Zaferiye Mah., Pasayigit Cad. No 58, 22900

Keşan, Edirne, TURKEY

kesantso@tobb.org.tr

Contact person: Mr. Tahir DEMİREL

**Opening hours: 8.30 – 17:30 from Monday to Friday**

The **contract title** and the **Publication reference** (see item 1 above) must be clearly marked on the envelope containing the tender and must always be mentioned in all subsequent correspondence with the contracting authority.

**Tenders submitted by any other means will not be considered.**

By submitting a tender candidates accept to receive notification of the outcome of the procedure by electronic means. Such notification shall be deemed to have been received on the date upon which the contracting authority sends it to the electronic address referred to in the tender.

1. **Tender opening session**

Tender opening session will be on **25 September 2020, 11:00 h local time** at the address:

**Keshan Chamber of Commerce and Industry**

Yukari Zaferiye Mah., Pasayigit Cad. No 58, 22900

Keşan, Edirne, TURKEY

In the case that at the date of the opening session some tenders have not been delivered to the contracting authority but their representatives can show evidence that they have been sent on time, the contracting authority will allow them to participate in the first opening session and inform all representatives of the tenderers that a second opening session will be organised.

1. **Language of the procedure**

All written communications for this tender procedure and contract must be in English.

1. **Legal basis[[2]](#footnote-2)**

Regulation(EU) No 236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action and Instrument for Pre-accession Assistance (IPA II) – the IPA II general regulation;

* Commission Implementing Regulation (EU) No 447/2014 of 2 May 2014 on the specific rules for implementing Council Regulation (EU) No 231/2014 establishing an Instrument for Pre-accession Assistance - IPA II Implementing Regulation;
* Regulation (EU) No 1299/2013 of the European Parliament and of the Council of 17 December 2013 on specific provisions for the support from the European Regional Development Fund to the European territorial cooperation goal;
* Interreg-IPA CBC Bulgaria-Turkey Programme approved by European Commission on 22.07.2015 by Decision C(2015) 5280, amended with Decision C(2016) 2852 from 4.5.2016 and Decision C(2016) 8642 from 13.12.2016, with programme reference number CCI 2014TC16I5CB005;
* Memorandum on Implementation of Interreg – IPA Cross-Border Cooperation Programme CCI Number: 2014TC16I5CB005 between the Government of the Republic of Bulgaria and the Government of the Republic of Turkey;
* Financing Agreement between the European Commission and the Government of the Republic of Turkey.

1. **Additional information**

Financial data to be provided by the tenderer in the standard tender form must be expressed in EUR. If applicable, where a candidate refers to amounts originally expressed in a different currency, the conversion to EUR shall be made in accordance with the InforEuro exchange rate of **September 2020** of the applicable InforEuro exchange rate, which can be found at the following address: <http://ec.europa.eu/budget/graphs/inforeuro.html>.

1. It is recommended to use registered mail in case the postmark would not be readable. [↑](#footnote-ref-1)
2. Please state any specificity that might have an impact on rules on participation (such as geographic or thematic or long/short term). [↑](#footnote-ref-2)