**SUPPLY CONTRACT NOTICE**

**Contract title: Supply of consumables for the purposes of the scientific laboratories of the BLUE GROWTH Research Centre at “Prof. D-r Asen Zlatarov” University of Burgas  
Location: Burgas, Burgas region, Bulgaria**

**1. Reference**

Reference: CB005.3.12.001 - LP - Supply 13

**2. Procedure**

Simplified

**3. Programme title**

Interreg IPA CBC Bulgaria – Turkey 2014 – 2020 programme CCI No 2014TC16I5CB005, Restricted Call for Strategic Project Proposal No 2014TC16I5CB005 - 2020 -3

**4. Financing**

Interreg IPA CBC Bulgaria – Turkey 2014 – 2020 programme CCI No 2014TC16I5CB005, Restricted Call for Strategic Project Proposal No 2014TC16I5CB005 - 2020 -3

**5. Contracting authority**

“Prof. D-r Asen Zlatarov” University of Burgas, Bulgaria

**CONTRACT SPECIFICATION**

**6. Nature of contract**

lump sum

**7. Contract description**

**“Prof. D-r Assen Zlatarov” University – of Burgas** intends to award the contract for supply of consumables for sampling and analysis of the environmental aspects of three pilot aquatic ecosystems in Burgas region. The specified consumables are to serve the purposes of the research work implemented by the scientific laboratories of the BLUE GROWTH Research centre at the University. The subject of the contract is the supply and delivery of consumables, reagents and glassware in accordance with the technical specifications of Annex III

**8. Number and titles of lots**

Number of lots: 5

Lot 1: Consumables for the Water Pollution Monitoring Lab

Lot 2: Consumables for the Aquaculture and Biotechnology Lab

Lot 3: Consumables for the Aquatic Ecosystem Lab

Lot 4 Supply of glassware for the analysis of the Water Pollution Monitoring Lab, the Aquaculture and Biotechnology Lab and the Aquatic Ecosystem Lab

Lot 5: Supply of reagents and certified materials for the analysis of the Water Pollution Monitoring Lab, the Aquaculture and Biotechnology Lab and the Aquatic Ecosystem Lab

**9.**

**CONDITIONS OF PARTICIPATION**

**10. Legal basis, eligibility and rules of origin**

The legal basis of this procedure is Regulation (EU) No 236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action and Regulation (EU) No 231/2014 of the European Parliament and of the Council of 11 March 2014 establishing an Instrument for Pre-accession Assistance (IPA II).

Participation is open to all natural persons who are nationals of and legal persons (participating either individually or in a grouping – consortium – of candidates/tenderers) which are effectively established in a  Member State of the European Union or in a eligible country or territory as defined under Article 8 of Regulation (EU) No 236/2014 establishing common rules and procedures for the implementation of the Union's instruments for external action (CIR) for the applicable instrument under which the contract is financed.

Participation is also open to international organisations.

Participation financed by the European Instrument for Democracy and Human Rights (EIDHR) and the Instrument contributing to Stability and Peace (IcSP)[[1]](#footnote-1) is fully untied[[2]](#footnote-2).

**All supplies under this contract may originate from any country**.

For UK candidates or tenderers: Please be aware that following the entry into force of the EU-UK Withdrawal Agreement\* on 1 February 2020 and in particular Articles 127(6), 137 and 138, the references to natural or legal persons residing or established in a Member State of the European Union and to goods originating from an eligible country, as defined under Regulation (EU) No 236/2014\*\* and Annex IV of the ACP-EU Partnership Agreement\*\*\*, are to be understood as including natural or legal persons residing or established in, and to goods originating in, the United Kingdom \*\*\*\*. Those persons and goods are therefore eligible under this call.

\* Agreement on the withdrawal of the United Kingdom of Great Britain and Northern Ireland from the European Union and the European Atomic Energy Community.

\*\* Regulation (EU) No 236/2014 of the European Parliament and of the Council of 11 March 2014 laying down common rules and procedures for the implementation of the Union's instruments for financing external action.

\*\*\* Annex IV to the ACP-EU Partnership Agreement, as revised by Decision 1/2014 of the ACP-EU Council of Ministers (OJ L196/40, 3.7.2014).

\*\*\*\* Including the Overseas Countries and Territories having special relations with the United Kingdom, as laid down in Part Four and Annex II of the TFEU.

**11. Number of tenders**

No more than one tender can be submitted by a natural or legal person whatever the form of participation (as an individual legal entity or as leader or member of a consortium submitting a tender). In the event that a natural or legal person submits more than one tender, all tenders in which that person has participated will be excluded.

No restrictions may be made in the number of lots a tenderer can be awarded.

The tenderer may submit a tender for one lot only, several lots or all of the lots, but only one tender per lot. Contracts will be awarded lot by lot and each lot will form a separate contract.

Any tenderer may state in its tender that it would offer a discount in the event that its tender is accepted for more than one lot.

**12. Grounds for exclusion**

As part of the tender, tenderers must submit a signed declaration, included in the tender form, to the effect that they are not in any of the exclusion situations listed in Section 2.6.10.1. of the practical guide.

Tenderer included in the lists of EU restrictive measures (see Section 2.4. of the PRAG) at the moment of the award decision cannot be awarded the contract.

**13. Sub-contracting**

Subcontracting is allowed.

**PROVISIONAL TIMETABLE**

**14. Provisional commencement date of the contract**

25/11/2022

**15. Implementation period of the tasks**

90 days

**SELECTION AND AWARD CRITERIA**

**16. Selection criteria**

Capacity-providing entities

An economic operator (i.e. candidate or tenderer) may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links it has with them. If the economic operator relies on other entities, it must in that case prove to the contracting authority that it will have at its disposal the resources necessary for the performance of the contract by producing a commitment by those entities to place those resources at its disposal. Such entities, for instance the parent company of the economic operator, must respect the same rules of eligibility and notably that of nationality as the economic operator relying on them and must comply with the selection criteria for which the economic operator relies on them. **Furthermore, the data for this third entity for the relevant selection criterion should be included in a separate document**. Proof of the capacity will also have to be provided when requested by the contracting authority.

With regard to technical and professional criteria, an economic operator may only rely on the capacities of other entities where the latter will perform the tasks for which these capacities are required.

With regard to economic and financial criteria, the entities upon whose capacity the economic operator relies, become jointly and severally liable for the performance of the contract.

The following selection criteria will be applied to the tenderers. In the case of tenders submitted by a consortium, these selection criteria will be applied to the consortium as a whole if not specified otherwise. The selection criteria will not be applied to natural persons and single-member companies when they are sub-contractors.

1. **Economic and financial capacity of the tenderer (**based on item 3 of the tender form). In case of tenderer being a public body, equivalent information should be provided. The reference period which will be taken into account will be the last three financial years for which accounts have been closed.

The selection criteria for each tenderer are as follows:

* the average annual turnover of the tenderer over past three years **must exceed** the value of the Tenderer’s Financial offer.

**2)** **Professional capacity of the tenderer (**based on items 4 of the tender form).

The reference period which will be taken into account will be the last three years preceding the submission deadline.

Criteria for legal persons:

* at least **1 staff** currently working for the tenderer in fields related to this contract;

Criteria for natural persons:

* is currently working/ has worked during the last three years as a manager/team-leader or collaborator in fields related to this contract.

**3) Technical capacity of tenderer** (based on items 5 and 6 of the tender form). The reference period which will be taken into account will be the last three years preceding the submission deadline.

This means that the contract the tenderer refers to could have been started at any time during the indicated period but it does not necessarily have to be completed during that period, nor implemented during the entire period. Tenderers are allowed to refer either to supply contracts completed within the reference period (although started earlier) or to supply contracts not yet completed. Only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (statement or certificate from the entity which awarded the contract, proof of payment) also detailing its value. If a tenderer has implemented the supply contract in a consortium, the percentage that the tenderer has successfully completed must be clear from the documentary evidence, together with a description of the nature of the supplies provided if the selection criteria relating to the pertinence of the experience have been used.

Criteria for legal persons:

The candidate has provided services or supplies under at least **1 contract** in the fields similar related to this contract which was implemented at any moment during the reference period: **3 years** from the submission deadline.

Criteria for natural persons:

The tenderer has worked successfully on at least 1 contract in the fields similar related to this contract which was implemented at any moment during the reference period: **3 years** from the submission deadline.

In case a tenderer applies to more than one lot the tenderer must comply with the following selection criteria:

*Economic and financial capacity of candidate*: the average annual turnover of the tenderer over past three years **must exceed** the cumulative value of the Tenderer’s Financial offers for all the lots applied for.

Previous experience which would have led to breach of contract and termination by a contracting authority shall not be used as reference. This is also applicable concerning the previous experience of experts required under a fee-based service contract.

**17. Award criteria**

Price (or, if appropriate after prior approval, the best price-quality ratio which is a combination of quality and price).

**TENDERING**

**18. Deadline for submission of tenders**

The deadline for submission of tenders is 29/09/2022.

**19. Tender format and details to be provided**

**Tenders must be submitted using the standard tender form.**

The tender must be accompanied by a declaration on honour on exclusion and selection criteria using the template available from the following Internet address:

<https://wikis.ec.europa.eu/display/ExactExternalWiki/Annexes#Annexes-AnnexesA(Ch.2):General>

Any additional documentation (brochure, letter, etc.) sent with a tender will not be taken into consideration.

**20. How tenders may be submitted**

Tenders must be submitted in English exclusively to the contracting authority, using the means specified in point 10 of the instructions to tenderers.

**Tenders submitted by any other means will not be considered.**

By submitting a tender tenderers accept to receive notification of the outcome of the procedure by electronic means.

**21. Alteration or withdrawal of tenders**

Tenderers may alter or withdraw their tenders by written notification prior to the deadline for submission of tenders. No tender may be altered after this deadline.

Any such notification of alteration or withdrawal shall be prepared and submitted in accordance with point 15 of the instructions to tenderers.

**22. Operational language**

All written communications for this tender procedure and contract must be in English.

**23. Additional information**

Financial data to be provided by the candidate in the standard application form must be expressed in EUR. If applicable, where a candidate refers to amounts originally expressed in a different currency, the conversion to EUR shall be made in accordance with the InforEuro exchange rate of September, 2022, which can be found at the following address: <http://ec.europa.eu/budget/graphs/inforeuro.html>.

Opening hours of the contracting authority: 8:30 – 16:30 every working day.

Date and venue of the tender opening session: 07/10/2022, 11:00; address: 1 “Prof. Y. Yakimov” Str., Burgas, Bulgaria, Administrative building of the “Prof. D-r Asen Zlatarov” University, Conference hall.

1. Regulation (EU) No 230/2014 of the European Parliament and of the Council of 11 March 2014 establishing an instrument contributing to stability and peace (OJ L 77, 15.3.2014, p. 1). [↑](#footnote-ref-1)
2. Article 11 CIR. [↑](#footnote-ref-2)