**Questions and Answers**

under tender procedure for

**Providing service for “Organization of events under Interreg - IPA CBC Programmes Bulgaria - Serbia, Bulgaria - the Former Yugoslav Republic of Macedonia and Bulgaria - Turkey”**

**Reference: Interreg-IPA CBC-TA-2017-3**

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| **Question** | **Answer** |
| 1. Is it possible for the tenderer to prove their technical capacity by quoting 2 or 3 successfully accomplished contracts in the field of logistics in the past 5 years, on a JOINT value of 50000 EUR, or it is compulsory to show 50000 EUR under only one single assignment? | The objective of the criterion for technical capacity of the candidate is to examine whether or not it has sufficient expertise and experience to be able to handle the proposed contract.  As stated in p. 16 “Selection criteria” of the Contract notice, “The tenderer has provided services under at least one contract with a budget of at least EUR 50 000 in fields related to this contract which was implemented at any moment during the following period: 18.08.2012 - 18.08.2017”. This means that the candidate has to prove his technical capacity by providing information for at least **one successfully implemented contract at the amount of at least EUR 50 000**. The candidate can provide information for more than one successfully implemented contracts, each at the amount of at least EUR 50 000.  Candidates/tenderers are allowed to refer either to projects completed within the reference period (although started earlier) or to projects not yet completed. In case of projects still on-going only the portion satisfactorily completed during the reference period will be taken into consideration. This portion will have to be supported by documentary evidence (similarly to projects completed) also detailing its value. |
| 2. When we speak of using the resources of other entities to prove our capacity, how do we apply the following requirement from the Contract Notice: "With regard to technical and professional criteria, an economic operator may only rely on the capacities of other entities where the latter will perform the works or services for which these capacities are required" to a firm which eventually would show an accomplished logistics contract for 50000 EUR instead of us? How exactly do we give this firm to perform a service "for which this capacity is required"? | As stated in p. 16 “Selection criteria” of the Contract notice, “An economic operator may, where appropriate and for a particular contract, rely on the capacities of other entities, regardless of the legal nature of the links which it has with them. It must in that case prove to the Contracting Authority that it will have at its disposal the resources necessary for performance of the contract”.  A candidate may rely on the technical and professional capacity of other entity in case he intends to sub-contract the implementation of part of the service to the same other entity which will perform the services for which these capacities are required. In such case this other entity must respect the same rules of eligibility (including nationality), as the candidate. The data for the other entities for the relevant selection criterion should be included in the tender in a separate document. Proof of capacity will also have to be furnished. If the tenderer intends to subcontract one or more parts of the contracted services, this must be clearly stated in the Organisation and Methodology and the Tender submission form.  It should be taken into account that the tenderer must provide the majority of the services itself. Therefore, it is not feasible the tenderer to rely on other entity for the whole contract, while the technical capacity of the tenderer should be proved by at least one contract with a budget of at least EUR 50 000 in fields related to this contract during the period referred in the contract notice.  The conditions for participation in the tender provide the opportunity the tenderer to participate in a grouping (consortium). If a tenderer has implemented the project in a consortium, the percentage that the tenderer has successfully completed must be clear from the documentary evidence, together with a description of the nature of the services provided if the selection criteria relating to the pertinence of the experience have been used. |
| 3. In regard to proving our financial capacity, do we have to show an average turnover for the past three years above the sum of 64000 EUR, or this sum plus VAT, i.e. 64000x1.2=76800 EUR? | As stated in p. 16 “Selection criteria” of the Contract notice, “The average annual turnover of the tenderer over the past three years (2014, 2015 and 2016) must exceed the maximum budget of the contract.” Since the maximum budget of the contract, as defined in p. 9 “Maximum budget”, is EUR 64 000 VAT excluded, the candidate has to demonstrate annual turnover for the mentioned three years exceeding 64 000 VAT excluded. |