|  |  |
| --- | --- |
|  | **Maximum** |
| **Organisation and methodology** |  |
|  |  |
| **Rationale** | 18 |
| Analysis of the contract overall objective and all of the purposes set in the ToR. The analysys takes full account of and addresses the specific subject of the tender. |  |
| Analysis of the link between the overall objective and all the expected results set in the ToR Тhe analysys provides explanation and information about the connection between the overall objective and the results. |  |
| Definition and analysis of the key prerequisites for successful implementation of the contract. The analysys corresponds to the specific objective and purposes of the tender. |  |
| Analysis of all the risks and assumptions defined in the ToR affecting the execution of the contract |  |
| **Strategy** | 24 |
| Explanation of the approach proposed for contract implementation in full compliance with the description of the assignments |  |
| Identification and description of all specific tasks/activities to be implemented and resources to be observed/used for timely and quality deliverance of the contract objectives |  |
| Argumentation on how the organizational approach proposed will guarantee timely and quality deliverance of the contract objective |  |
| **Back-up function** | 6 |
| Description of the support facilities (back-stopping) that will be ensured during the implementation of the contract, including: staff, units, capacity of permanent staff regularly intervening as experts on similar projects |  |
| Description of the support facilities (back-stopping) that will be ensured during the implementation of the contract, including: provision of relevant expertise in the region/country as well as partner countries |  |
| **Involvement of all members of the consortium** | 3 |
| Description of the input from each member of the consortium and the distribution and interaction of tasks and responsibilities between them. If a tender is made by an individual company and not by a consortium, the maximum points should be allocated to ‘involvement of the consortium’. |  |
| **Timetable of activities** | 9 |
| Timetable of the activities in accordance with the indicative time schedule for the preparation of the two Territorial strategies, set in the ToR, including timing, sequence and duration of the proposed tasks |  |
| Description and timing of major milestones in executing the contract in accordance with the indicative time schedule for the preparation of the two Territorial strategies, set in the ToR |  |
| The methodologies contained in the offer include a work plan indicating the envisaged resources to be mobilised |  |
|  |  |
| **Total score for organisation and methodology** | **[60] [<**insert a score between 60 and 40**>]** |
|  |  |
| **Key experts** |  |
|  |  |
| **<Key expert 1> (Max [20] [<**other total**>] points)** |  |
| [Qualifications and skills] | [5] [<other>] |
| [General professional experience] | [5] [<other>] |
| [Specific professional experience] | [10] [<other>] |
|  |  |
| **<Key expert 2> (Max [20][<**other total**>] points)** |  |
| [Qualifications and skills] | [2] [<other>] |
| [General professional experience] | [2] [<other>] |
| [Specific professional experience] | [6] [<other>] |
|  |  |
| **<Key expert 2> (Max [20][<**other total**>] points)** |  |
| [Qualifications and skills] | [2] [<other>] |
| [General professional experience] | [2] [<other>] |
| [Specific professional experience] | [6] [<other>] |
|  |  |
| **Total score for key experts** | **[40] [<**insert a score between 40 and 60**>]** |
|  |  |
| **Overall total score** | **100** |

|  |  |
| --- | --- |
| **Strengths** |  |
| **Weaknesses** |  |

NB: Only tenders with average scores of at least 75 points qualify for the financial evaluation.

How to use this evaluation grid:

* The categories to be used to assess the organisation and methodology (i.e. rationale, strategy, back-up function, involvement of the consortium members and timetable of activities including the number of expert days proposed) and each of the key experts (i.e. qualifications and skills, general professional experience and specific professional experience) may be modified as required and the division of scores must be adapted according to the requirements of the specific tender procedure.
* The number of key experts must correspond to the number of key expert profiles identified in the terms of reference and must not exceed 4 key experts. The total scores of the key experts shall be comprised between 40% and 60%.
* The overall total score should remain 100.
* The strengths and weaknesses in this evaluation grid must reflect those commonly agreed by the committee amongst all those pointed out by the evaluators in their individual grids.
* The evaluation committee must evaluate tenders on the basis of this evaluation grid, which includes maximum scores. Those maximum scores cannot be modified after the deadline for informing potential tenderers of any clarifications.
* **Please delete the highlighted text.**