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# BACKGROUND INFORMATION

## Partner country

*Republic of Bulgaria*

## Contracting authority

EUROCLUB WOMAN

## Country background

EUROCLUB WOMAN is currently implementing two projects under Interreg-IPA CBC Bulgaria-Turkey 2014-2020,CCI No 2014TC16I5CB005:

* Project **ECO WOMAN - INITIATIVES TO MANAGE NATURAL RESOURCES FOR BETTER LIFE (ECO WOMAN)** (Lead Partner)**, with Ref. number CB005.2.12.079**

and

* Project **CRAFTS - NETWORK for joint initiatives for their protection, promotion and turning them into tourist attractions ( CRAFTS) (Partner Organisation), № CB005.2.23.022**

The Project Procurement Plans of both projects are prepared and approved in a way, that they are uniting similar services and supplies from both projects in tender procedures divided in LOTS. LOT 1 is concerning the services for project ECO WOMAN and LOT2 is concerning services for project CRAFTS. That is why the current tender procedure is uniting similar services regarding management of events divided in two LOTs: LOT1: CB005.2.12.079 services for ECO WOMAN and LOT2: CB005.2.23.022 services for CRAFTS.

The present Terms of Reference describes the services to be provided within the tender procedure “MANAGEMENT THE LOGISTICS OF EVENTS”, **LOT 2:** **CB005.2.23.022**, launched by EUROCLUB WOMAN (Contracting Authority) regarding the implementation of Project CRAFTS - NETWORK for joint initiatives for their protection, promotion and turning them into tourist attractions ( CRAFTS) (Partner Organisation), with Ref. number CB005.2.23.022, Contract No РД 02-29-187/23.07.2019

Project **CRAFTS - NETWORK for joint initiatives for their protection, promotion and turning them into tourist attractions ( CRAFTS),** is funded under Second Call 2014TC16I5CB005 – 2018 – 2 for proposals of the Interreg-IPA CBC Bulgaria-Turkey 2014-2020 CCI No 2014TC16I5CB005.

The implementation of Project **CRAFTS - NETWORK for** joint initiatives for their protection, promotion and turning them into tourist attractions ( CRAFTS), is aiming to seek and implement impact on large groups of people through initiatives for mutual learning and the formation of a common interest towards the cultural heritage of the two nations, separated by the border, by networking for greater involvement and turning the crafts and their products into tourist attractions. This could intrigued the citizens and tourists from both countries, as they see the crafts and their products form another point of view- as tourist attractions, as source of information, new knowledge for the nation that live on the other side of the border and thus contributes to the specific objective of the Interreg IPA CBC Program – SO 2.3. Increasing networking for development of sustainable tourism through cross-border cooperation initiatives

In order to ensure the implementation of all project activities according to engagements undertaken with the signature of the subsidy contract for project implementation the Contracting Authority intends to use the services of experienced sub-contractor to ensure professional and timely services for organization and coordination of several project events described below in details.

## Current situation in the sector

In order to ensure smooth project ( CRAFTS) implementation, as well as transparency of the project activities carried out and results achieved, different communication events and initiatives are to be held as follows:

* **Press-conference for the start of the project in Yambol, BG** – aiming to present the start of the project, its objectives, aims, project activities and target groups in front of the local media representatives and stakeholders
* **Press-conference for the end of the project in Yambol, BG**- aiming to present achieved results and outputs of implemented project activities, involved target groups in front of the local media representatives and stakeholders
* **Networking training in three traditional crafts** in Yambol, BG – aiming to train and motivate at least 30 potential beneficiaries of the project (15 people; 3 courses x 5 people in each country). As a result of the training, it is expected to enhance the interest towards these 3 crafts and to turn their products and services into tourist attractions. The training will include 3 courses - each will be 30 hours long, 5 days, 5 participants each.
* **Initiative to promote the sustainable use of historical, cultural heritage and resources in the field of crafts** in Yambol, BG- the event will include seminars for exchange of experience (6 hours), on the site visits and presentation of crafts, their products and services, which could be considered as tourist attractions. The visit will include 40 representatives from Bulgaria and 40 from Turkey. The visit will be a two-day event, one night.
* **International Conference “Tourist attractions associated with the products, traditions and customs of the traditional crafts from the region"** in Yambol, BG- aims to present the achieved indicators and objectives, to present the analysis of the information research survey, to discuss with the participants the project’s topic, to present the elaborated brochure, website and thematic publications. The conference will be two days, one night, 80 participants (40 from BG and 40 from TR) and it will include seminar part of 6 hours and on the spot visit of people doing crafts and presentation of their products and services.

## Related programmes and other donor activities

Interreg-IPA CBC Bulgaria-Turkey Programme 2014-2020

# OBJECTIVE, PURPOSE & EXPECTED RESULTS

## Overall objective

The overall objective of the contract is providing service for organization and supporting organization of events referred to in point 2.2 related to implementation of the Project.

## Purpose

The purpose of this contract is to provide and coordinate professional and timely services for successful organization of the following events:

* **Press-conference for the start of the project in Yambol, BG** in October-November 2019, ensuring hall, technical equipment and catering for 4 hours for 30 participants
* **Networking training in three traditional crafts in Yambol, BG** in December 2019-April 2020, ensuring hall, technical equipment and catering for 3 courses, 5 days each, 5 participants each.
* **Initiative to promote the sustainable use of historical, cultural heritage and resources in the field of crafts in Yambol, BG** in May 2020,2 day event, ensuring 1 night accommodation for 40 Turkish participants, hall and technical means for 6 hours (3 hours per day for 2 days), catering for 40 Bulgarian and 40 Turkish participants, described in details below.
* **International Conference “Tourist attractions associated with the products, traditions and customs of the traditional crafts from the region" in Yambol, BG** in September-October 2020, 2-day event, ensuring 1 night accommodation for 40 Turkish participants, hall and technical means for 6 hours (3 hours per day for 2 days), catering for 40 Bulgarian and 40 Turkish participants, described in details below.
* **Press-conference for the end of the project in Yambol, BG** in October 2020, ensuring hall, technical equipment and catering for 4 hours for 30 participants

## Results to be achieved by the contractor

The Contractor should successfully organize or support the organization of all above-mentioned events, according to the specific requirements and pre-set deadlines detailed in section 4 of this document and should submit the required reports, described in section 7.

# ASSUMPTIONS & RISKS

## Assumptions underlying the project

* Clear understanding of the contract objectives and purposes on behalf of the Contractor;
* Timely information for the respective place and date of the events provided by the Contracting Authority;
* Full cooperation between the Contracting Authority and the Contractor in view to fulfil the tasks on time, with high quality and within the budget limitation.

## Risks

Potential risks to the successful implementation of the contract include:

* Lack of communication and logistical coordination between the Contractor and the Contracting Authority. In order to avoid this risk, the Contractor should be proactive and maintain continuous contact with the relevant representatives of the Contracting Authority.
* Insufficient quality of the services provided by the Contractor. In order to avoid this risk the Contractor should use the most reliable and experienced staff/service providers on its disposal.

# SCOPE OF THE WORK

## General

### Description of the assignment

The assignment includes all necessary services that the Contractor shall carry out for the overall logistical coordination and the organization of the events mentioned in p. 2.2. Each event has to be organized separately, at different dates. For each event the Contractor will have to provide a variety of professional services, such as: accommodation arrangements for the relevant participants, rent of hall/equipment for the events and catering for participants.

The exact dates of the listed below events will be determined by the Contracting authority in due time before the respective event in order for the Contractor to be able to ensure accommodation, catering and other related services.

### Geographical area to be covered

Geographical area to be covered is the eligible area of the programme Interreg-IPA CBC Bulgaria – Turkey 2014-2020

### Target groups

Schools and Universities, NGOs, Agricultural Associations, Nature Conservation Organizations, Environmental Institutions, Regional and Local Authorities

## Specific work

For the implementation of the activities, the following services need to be ensure

**4.2.1 Press-conference for the start of the project in Yambol, BG**

Provisional period for implementation: **October-November 2019**

Location: Yambol, Bulgaria

Number of participants: 30

**CONFERENCE HALL**

* A conference hall or a meeting room, ensuring enough space for 30 seated participants, with a presidium table rented for 4 hours;

**TECHNICAL EQUIPMENT**

* computer connected with the multimedia in order to be ready to load the PowerPoint presentations for the event
* multimedia projector
* professional conference audio-sound system
* the conference presidium table should be equipped with at least 2 microphones connected to the sound system;
* flip chart with paper and markers

The equipment should be rented for 4 hours

**CATERING**

The catering should be provided for 30 people and it should include:

* 1 cup of coffee and tea per person;
* 1 small bottle of mineral water (minimum 500 ml) and 1 small bottle/can of soft drink (minimum 300 ml) per person;
* At least 3 serving pieces of warm cocktail snacks per person;
* At least 3 serving pieces of cold cocktail snacks per person;
* At least 2 pieces of cocktail deserts;

The tables where the catering will be situated should be arranged by the contractor. There should be also provided cups, sugar, creamer, stirrer, napkins, and dishes. There should be also provided cocktail tables to be used by the participants for the coffee break. The Contractor will receive agenda of the press-conference with specified hours for the coffee-break, according to which they should ensure the arrangement of the catering.

**4.2.2 Networking training in three traditional crafts in Yambol, BG**

Provisional period for implementation: December 2019-April 2020 (3 course; 5 days each; 5 participants each)

Location: Yambol, Bulgaria

Number of participants: 3 courses, 5 participants each

**CONFERENCE HALL**

• A conference hall or a meeting room, ensuring enough space for 5 seated participants, with a presidium table and enough place for catering corner, rented for 5 days for each course, there will be three courses- each 5 days. Total rent for 15 days.

**TECHNICAL EQUIPMENT**

• computer connected with the multimedia in order to be ready to load the PowerPoint presentations for the event

• multimedia projector

• professional conference audio-sound system

• the conference presidium table should be equipped with at least 2 microphones connected to the sound system;

• flip chart with paper and markers

The equipment should be rented for 15 days (3 course; 5 days each- total of 15 days)

**CATERING**

* + - Coffee break for 5 people, for 5 days, for 3 trainings- 75;

The coffee-break should comprise of the following items for each participants, for every day of the training:

* + - * 1 cup of coffee and tea;
      * 1 small bottle of mineral water (minimum 500 ml) and 1 small bottle/can of soft drink (minimum 300 ml);
      * At least 2 pieces of sweet desserts per person;
    - Light lunch for 5 people, for 5 days, for 3 trainings- 75– buffet style;

The catering should comprise of the following items for each participant, for every day of the training:

- 1 cup of coffee or tea;

* + - * 1 small bottle of mineral water (minimum 500 ml) and 1 small bottle/can of soft drink (minimum 300 ml);
      * 2 sandwiches per person;
      * At least 2 pieces of sweet desserts per person;
      * One fruit for each participant

The tables where the catering will be situated should be arranged by the Contractor. There should be also provided cups, sugar, creamer, stirrer, napkins, and dishes. There should be also provided cocktail tables to be used by the participants for the coffee break and the lunch. The Contractor will receive agenda of the training with specified hours for the coffee-break and lunch, according to which they should ensure the arrangement of the catering. There should be one coffee-break and one lunch every day of the training.

**4.2.3 Initiative to promote the sustainable use of historical, cultural heritage and resources in the field of crafts in Yambol, BG**

Provisional period for implementation: May 2020 (duration of 2 days )

Location: Yambol, Bulgaria

Number of participants: 40 Turkish and 40 Bulgarian participants

**CONFERENCE HALL**

• A conference hall or a meeting room, ensuring enough space for 80 seated participants, with a presidium table and enough place for catering corner, rented for 6 hours ( 3 hours per day for 2 days);

**TECHNICAL EQUIPMENT**

• computer connected with the multimedia in order to be ready to load the PowerPoint presentations for the event

• multimedia projector

• professional conference audio-sound system

• the conference presidium table should be equipped with at least 2 microphones connected to the sound system;

• flip chart with paper and markers

The equipment should be rented for 6 hours (3 hours per day, for 2 days)

**CATERING**

For the period of 2 days, the catering should be ensured in the following way: Day1: lunch, coffee-break and dinner; Day2: coffee-break and lunch

**Day1:**

* Lunch for 80 people ( 40 Bulgarian and 40 Turkish participants) individually served;

The lunch should comprise of the following items for each participant:

* 1 small bottle of mineral water (minimum 500 ml) and 1 small bottle/can of soft drink (minimum 300 ml);
* soup;
* main dish with bread
* dessert
* 1 cup of coffee or tea
* Coffee break for 80 people ( 40 Bulgarian and 40 Turkish participants);

The coffee-break should comprise of the following items for each participants:

* + - * 1 cup of coffee and tea;
      * 1 small bottle of mineral water (minimum 500 ml) and 1 small bottle/can of soft drink (minimum 300 ml);
      * At least 2 pieces of sweet desserts per person;
* Dinner for 80 people ( 40 Bulgarian and 40 Turkish participants) individually served;

The dinner should comprise of the following items for each participant:

* 1 small bottle of mineral water (minimum 500 ml) and 1 small bottle/can of soft drink (minimum 300 ml);
* soup;
* salad;
* main dish with bread
* dessert
* 1 cup of coffee or tea

**Day2:**

* Coffee break for 80 people ( 40 Bulgarian and 40 Turkish participants);

The coffee-break should comprise of the following items for each participants:

* + - * 1 cup of coffee and tea;
      * 1 small bottle of mineral water (minimum 500 ml) and 1 small bottle/can of soft drink (minimum 300 ml);
      * At least 2 pieces of sweet desserts per person;
* Lunch for 40 people (40 Turkish participants) individually served;

The lunch should comprise of the following items for each participant:

* 1 small bottle of mineral water (minimum 500 ml) and 1 small bottle/can of soft drink (minimum 300 ml);
* soup;
* main dish with bread
* dessert
* 1 cup of coffee or tea

The menu of the catering should consider the participation of Turkish participants and should not include any pork meat.

**ACCOMMODATION**

* The Contractor shall provide accommodation arrangements for 40 Turkish participants at one place (40 single rooms, for 1 night, including breakfast)

The tables where the coffee-breaks will be situated should be arranged by the Contractor. There should be also provided cups, sugar, creamer, stirrer, napkins, and dishes. There should be also provided cocktail tables to be used by the participants for the coffee break. If the Contractor is awarded the contract, they should indicate the address/place where the individually served lunch and dinner will take place at least 5 days before the event will take place. The Contractor will receive in advance 2 day-agenda of the event with specified hours for the coffee-breaks, lunch, dinner according to which they should ensure the logistics of the event.

**4.2.4 International Conference “Tourist attractions associated with the products, traditions and customs of the traditional crafts from the region" in Yambol, BG**

Provisional period for implementation: September-October 2020 (duration of 2 days, 1 night accommodation)

Location: Yambol, Bulgaria

Number of participants: 40 Turkish and 40 Bulgarian participants

**CONFERENCE HALL**

• A conference hall or a meeting room, ensuring enough space for 80 seated participants, with a presidium table and enough place for catering corner, rented for 6 hours ( 3 hours per day for 2 days);

**TECHNICAL EQUIPMENT**

• computer connected with the multimedia in order to be ready to load the PowerPoint presentations for the event

• multimedia projector

• professional conference audio-sound system

• the conference presidium table should be equipped with at least 2 microphones connected to the sound system;

• flip chart with paper and markers

The equipment should be rented for 6 hours (3 hours per day, for 2 days)

**CATERING**

For the period of 2 days, the catering should be ensured in the following way:

**Day1:**

* Lunch for 80 people ( 40 Bulgarian and 40 Turkish participants) individually served;

The lunch should comprise of the following items for each participant:

* 1 small bottle of mineral water (minimum 500 ml) and 1 small bottle/can of soft drink (minimum 300 ml);
* soup;
* main dish with bread
* dessert
* 1 cup of coffee or tea
* Coffee break for 80 people ( 40 Bulgarian and 40 Turkish participants);

The coffee-break should comprise of the following items for each participants:

* + - * 1 cup of coffee and tea;
      * 1 small bottle of mineral water (minimum 500 ml) and 1 small bottle/can of soft drink (minimum 300 ml);
      * At least 2 pieces of sweet desserts per person;
* Dinner for 80 people ( 40 Bulgarian and 40 Turkish participants) individually served;

The dinner should comprise of the following items for each participant:

* 1 small bottle of mineral water (minimum 500 ml) and 1 small bottle/can of soft drink (minimum 300 ml);
* soup;
* salad;
* main dish with bread
* dessert
* 1 cup of coffee or tea

**Day2:**

* Coffee break for 80 people ( 40 Bulgarian and 40 Turkish participants);

The coffee-break should comprise of the following items for each participants:

* + - * 1 cup of coffee and tea;
      * 1 small bottle of mineral water (minimum 500 ml) and 1 small bottle/can of soft drink (minimum 300 ml);
      * At least 2 pieces of sweet desserts per person;
* Lunch for 40 people (40 Turkish participants) individually served;

The lunch should comprise of the following items for each participant:

* 1 small bottle of mineral water (minimum 500 ml) and 1 small bottle/can of soft drink (minimum 300 ml);
* soup;
* main dish with bread
* dessert
* 1 cup of coffee or tea

The menu of the catering should consider the participation of Turkish participants and should not include any pork meat.

**ACCOMMODATION**

* The Contractor shall provide accommodation arrangements for 40 Turkish participants at one place (40 single rooms, for 2 nights, including breakfast)

The tables where the catering will be situated should be arranged by the Contractor. There should be also provided cups, sugar, creamer, stirrer, napkins, and dishes. There should be also provided cocktail tables to be used by the participants for the coffee break. If the Contractor is awarded the contract, they should indicate the address/place where the individually served lunch and dinner will take place at least 5 days before the event will take place. The Contractor will receive in advance 2 day-agenda of the event with specified hours for the coffee-breaks, lunch, dinner according to which they should ensure the logistics of the event.

**4.2.5 Press-conference for the end of the project in Yambol, BG**

Provisional period for implementation: September-October 2020

Location: Yambol, Bulgaria

Number of participants: 30

**CONFERENCE HALL**

* A conference hall or a meeting room, ensuring enough space for 30 seated participants, with a presidium table rented for 4 hours;

**TECHNICAL EQUIPMENT**

* computer connected with the multimedia in order to be ready to load the PowerPoint presentations for the event
* multimedia projector
* professional conference audio-sound system
* the conference presidium table should be equipped with at least 2 microphones connected to the sound system;
* flip chart with paper and markers

The equipment should be rented for 4 hours

**CATERING**

The catering should be provided for 30 people and it should include:

* 1 cup of coffee and tea per person;
* 1 small bottle of mineral water (minimum 500 ml) and 1 small bottle/can of soft drink (minimum 300 ml) per person;
* At least 3 serving pieces of warm cocktail snacks per person;
* At least 3 serving pieces of cold cocktail snacks per person;
* At least 2 pieces of cocktail deserts;

The tables where the catering will be situated should be arranged by the subcontractor. There should be also provided cups, sugar, creamer, stirrer, napkins, and dishes. There should be also provided cocktail tables to be used by the participants for the coffee break. The Contractor will receive in advance agenda of the event with specified hours for the coffee-break, according to which they should ensure the arrangement of the catering.

## Project management

### Responsible body

EUROCLUB WOMAN, BULGARIA

### Management structure

The Contracting Authority – EUROCLUB WOMAN - Yambol, Republic of Bulgaria and in that capacity it is responsible to launch the service tender procedure, sign the service contract, authorize payments to the contractor and handle the financial management and control during this contract implementation and the project as a whole. The President of the Board of managers of EUROCLUB WOMAN has been authorised to solely take the decisions related to the implementation of the project identified in Article 1.3 of the present ToR.

The Contractor is fully responsible for the quality and timely delivery of the contract results, according to the contractual provisions. In this respect, the Contractor shall ensure that the reports are delivered on time and the executed activities are in line with the current Terms of Reference and the regulatory framework requirements.

### Facilities to be provided by the contracting authority and/or other parties

No facilities or equipment will be provided by the Contracting Authority.

# LOGISTICS AND TIMING

## Location

The operational office of the project is set up at the premises of EUROCLUB WOMAN (Contracting Authority) at: 8600 Yambol, Bulgaria, 1 Rakovski str.

## Start date & period of implementation of tasks

The intended start date of the contract is **31 Оctober 2019** and the period of implementation of the contract is **12 months**.

The indicative time schedule for the implementation of the assignment is as follows:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ***No*** | ***Provisional month of implementation of tasks*** | ***Number under item 4.2*** | ***Task/ Event*** | ***Location*** |
|  | Signature of service contract- October 2019 | n/a | Start of the contract | Yambol, Bulgaria |
|  | October-November 2019 | 4.2.1. | Press-conference for the start of the project | Yambol, Bulgaria |
|  | In 5 working days period after completion of all tasks for activity 4.2.1 | n/a | Submission of Final acceptance protocol | Yambol, Bulgaria |
|  | December 2019-April 2020 | 4.2.2 | Networking training in three traditional crafts in Yambol, BG(3 course; 5 days each; 5 participants each) | Yambol, Bulgaria |
|  | In 5 working days period after completion of all tasks for activity 4.2.2 | n/a | Submission of Final acceptance protocol | Yambol, Bulgaria |
|  | May 2020 | 4.2.3 | Initiative to promote the sustainable use of historical, cultural heritage and resources in the field of crafts in Yambol, BG (2days,1night) | Yambol, Bulgaria |
|  | In 5 working days period after completion of all tasks for activity 4.2.3 | n/a | Submission of Final acceptance protocol | Yambol, Bulgaria |
|  | September-October 2020 | 4.2.4 | International Conference “Tourist attractions associated with the products, traditions and customs of the traditional crafts from the region" in Yambol, BG (2 days,1 night) | Yambol, Bulgaria |
|  | In 5 working days period after completion of all tasks for activity 4.2.4 | n/a | Submission of Final acceptance protocol | Yambol, Bulgaria |
|  | October 2020 | 4.2.5 | Press-conference for the end of the project | Yambol, Bulgaria |
|  | In 5 working days period after completion of all tasks for activity 4.2.5 | n/a | Submission of Final acceptance protocol | Yambol, Bulgaria |

The Contracting Authority reserves the right to change the provisional dates and periods of implementation of the events. The exact dates will be officially confirmed and communicated to the Contractor after signing the service contract. In case of further needs for changes, the Contractor will be officially notified.

# REQUIREMENTS

## Staff

Note that civil servants and other staff of the public administration of the partner country, or of international/regional organisations based in the country, shall only be approved to work as experts if well justified. The justification should be submitted with the tender and shall include information on the added value the expert will bring as well as proof that the expert is seconded or on personal leave.

### Key experts

Key experts are not required for this tender

### Other experts, support staff & backstopping

CVs for experts other than the key experts should not be submitted in the tender but the tenderer will have to demonstrate in their offer that they have access to experts with the required profiles. The contractor shall select and hire other experts as required according to the needs. The selection procedures used by the contractor to select these other experts shall be transparent, and shall be based on pre-defined criteria, including professional qualifications, language skills and work experience.

The costs for backstopping and support staff, as needed, are considered to be included in the tenderer's financial offer.

## Office accommodation

Office accommodation for the expert working on the contract is to be provided by the contractor.

## Facilities to be provided by the contractor

The contractor shall ensure that expert/s are adequately supported and equipped. In particular it must ensure that there is sufficient administrative, secretarial and interpreting provision to enable experts to concentrate on their primary responsibilities. It must also transfer funds as necessary to support their work under the contract and to ensure that its employees are paid regularly and in a timely fashion.

## Equipment

**No** equipment is to be purchased on behalf of the contracting authority / partner country as part of this service contract or transferred to the contracting authority / partner country at the end of this contract. Any equipment related to this contract which is to be acquired by the partner country must be purchased by means of a separate supply tender procedure.

# REPORTS

## Reporting requirements

The Contractor should provide a final acceptance certificates where to be described all the services provided within the framework of the contract (distributed by single units) in English language in one original:

* Final acceptance certificate for implementation of press-conference for the start of the project in Yambol, BG and the provided services for it.
* Final acceptance certificate for implementation of press-conference for the end of the project in Yambol, BG and the provided services for it.
* Final acceptance certificate for the implementation of Networking training in three traditional crafts in Yambol, BG (3 course; 5 days each; 5 participants each) and the provided services for it.
* Final acceptance certificate for the implementation of Initiative to promote the sustainable use of historical, cultural heritage and resources in the field of crafts in Yambol, BG and the provided services for it.
* Final acceptance certificate for the implementation of the event - International Conference “Tourist attractions associated with the products, traditions and customs of the traditional crafts from the region" in Yambol, BG (2 days,1 night) and the provided services for it.

## Submission and approval of reports

The final acceptance certificates referred to above must be submitted to the project manager identified in the contract. The project manager is responsible for approving it.

# MONITORING AND EVALUATION

## Definition of indicators

The indicators are specified as related to the organization of:

* 5 (five) project events, organized according to the requirements described in p. 4.2.1, 4.2.2, 4.2.3, 4.2.4, 4.2.5.

## Special requirements

Not applicable